

Searching this Site

1. Searching using Google or the Site Search Facility

An external Google search for, say, 'John M Cullen', might lead to a single small document or photograph on this site containing 'Cullen', or perhaps 'John Cullen' or even 'John M Cullen'. It is then a simple matter of reviewing the document or photograph for the details required. However, an external Google search, or a search using the Search facility on the opening page of this site, is more likely to lead to a rather large and complex PDF.

2. The best procedure on being confronted with a PDF is to carry out a further search of the PDF.

Using Microsoft Windows 10, click on the three small square dots at the top right of the screen with the PDF open [this opens 'Customise and control in Google Chrome']. Click on 'Find' in the box which opens. This will open a further small box where, say, 'Cullen' should be typed in.

Clicking the down arrow leads to the first mention of 'Cullen' [lightly shaded] in the PDF. Further clicks on the down arrow lead to the next and subsequent mentions of 'Cullen'. The 'Find' box also shows the number of 'Cullen's and which one has been reached [eg 4/34].

Other versions of Microsoft Windows have similar 'Find' facilities as will Apple and other systems.

3. An alternative to the 'Find' procedure is to use the Contents/Index section at the start of each Volume.

There is a comprehensive, and colour coded, Contents/Index at the start of each Volume listing 'Projects, Disciplines and People', all hyperlinked to the text of the PDF. If 'John M Cullen' is the purpose of the search, it is a simple matter to scroll down the Contents/Index section to find 'Cullen' then click to be taken to that point in the text. Reverting to the Contents/Index section permits a further scroll down to the next 'Cullen' and so-on.

4. Searching Appendix 1: Mainly Projects or Appendix 2 Mainly People.

An alternative to the Google or Site Search Facility, is to go straight to the alphabetically listed Contents/Index section at the start of each Appendix and scroll down to find, say, 'Cullen' and so-on.

5. Searching Appendix 3: The Newsletters.

The best way to search The Newsletters is to go straight to the relevant Volume [5-12] where SW Scotland articles have been extracted for ease of reference. If a search of the originals is required, the Index at the start of Appendix 3 can be used to go straight to the relevant group of Newsletters. Once there, the best approach is to use the 'Find' procedure detailed in 3 above.